

RETURN AND EXCHANGE INFORMATION

*Thank you for shopping at the Holy Cross College Store!
Our Exchange and Return Policies for online purchases are stated below.*

For a Refund of an Online Purchase:

- ❖ Include a copy of your original invoice. Please circle the item you are returning.
- ❖ Briefly describe the reason for your return.
- ❖ Ship your package to us at the address below.
- ❖ Once the item is received, we will issue a credit to the original card!
- ❖ Please make sure to include your phone number in case we have questions.

For Exchange of an Online Purchase:

- ❖ Include a copy of your Original Invoice. Please *circle* the item you are returning.
- ❖ Briefly explain what item you would like to replace the returned item.
- ❖ Ship your package to us at the address below.
- ❖ Once we receive the item, we will exchange it for the item you would like as a replacement and ship that item to you at no additional charge!
- ❖ Please make sure to include your phone number in case we have questions.

Or Return items In-Person to our College Store:

- ❖ *With invoice*, the original card will be credited.
- ❖ *Without invoice or receipt*, the credit will be applied to a College Store gift card.

Your Name: _____

Phone Number: _____

Reason for return/exchange: _____

Replacement for your exchange: _____

Additional notes: _____

Ship all Returns & Exchanges to:

- ❖ Holy Cross College Store, 1 College St. Worcester, MA 01610
- ❖ Please do not include any credit card information on this form